



BOARD OF SUPERVISORS MEETING
MONDAY, APRIL 19, 2021
6:00 PM

[Susan M. Adams](#), County Administrator

Board of Supervisors Meeting Room

Carver-Price Education Complex

171 Price Lane, Appomattox, VA 24522
www.AppomattoxCountyVA.gov

BOARD OF SUPERVISORS

Call to Order
Pledge of Allegiance
Invocation - Mr. Hogan
Setting of Agenda

WORK SESSION - 6:00 PM

1. [21-1955](#) **Resolution in Honor of Dr. Paul D. Harvey**
Attached for your review and adoption is a Resolution honoring Dr. Paul D. Harvey, former Mayor of the Town of Appomattox, and respected public servant to the Appomattox community.
Dr. Harvey's family is present to accept the Resolution.
STAFF RECOMMENDATION: Adopt the attached Resolution honoring Dr. Harvey for his lifetime of outstanding public service to the Appomattox Community.
Department: Board of Supervisors, Administration
Documents: [Resolution for Dr. Harvey.pdf](#)

CITIZEN PUBLIC COMMENT PERIOD

This time is provided by the Board to allow citizens the opportunity to address the Board on issues of importance to the citizen. No individual citizen shall be permitted to address the Board for more than three (3) minutes.

APPEARANCES

These scheduled times are provided by the Board to allow citizens and organizations outside the County Government to discuss matters of importance with the Board.

2. [21-1945](#) **Mr. Chip Dicks, Gentry Locke Law Firm
On Behalf of Energix Group**
Mr. Chip Dicks, Gentry Locke Law Firm on behalf of Energix Group has requested to appear before the Board to discuss solar energy legislation and a future Spout Spring project application.
Department: Board of Supervisors, Administration
Documents: [Intent to Locate Solar Project.pdf](#)
3. [21-1938](#) **Southside Electric Cooperative Update-Mark Thomas, Ron White, and Brad Furr**
Mr. Mark Thomas (Community Relations), Mr. Ron White (Vice President of Member & Public Relations), Mr. Brad Furr (Vice President of Operations), all representing Southside Electric Cooperative, requested to appear before the Board to provide an update on the recent ice storm and restoration efforts.
Department: Board of Supervisors, Administration

4. [21-1954](#)

**Mr. Gary Wood, President & CEO
Central Virginia Electric Cooperative**

Mr. Gary Wood, President & CEO of Central Virginia Electric Cooperative has requested to appear before the Board to provide an update on the Firefly project in Appomattox. Additionally, CVEC is considering a Regional Broadband Partnership and would like to obtain the Board's study for Appomattox County to participate in the study. If the Board opts to participate, CVEC is requesting to enter into a MOU with the County (attached).

STAFF RECOMMENDATION: After hearing Mr. Wood's presentation, staff requests the Board's consideration to support the Regional Broadband initiative and to enter into the MOU with CVEC.

Department: Board of Supervisors, Administration
Documents: [Regional Broadband Partnership.pdf](#)

PUBLIC HEARING (7:00 PM)

5. [21-1960](#)

"Proposed" FY 2021/2022 Budget Public Hearing

After being duly advertised, a Public Hearing is being held to receive public comment on the "Proposed" FY 22 County/School Budget in the amount of \$43,925,091.

STAFF RECOMMENDATION: After receiving public comment, the Board will consider suggested changes prior to final budget approval on Monday, May 17, 2021.

Department: Board of Supervisors, Administration
Documents: [Proposed FY 2022 Budget.pdf](#)

ACTION ITEMS

6. [21-1939](#)

FY 2021 Budget Appropriations for 4th Quarter

At the June 25, 2020 Special Called meeting, the Board voted to adopt the FY 2021 budget in the amount of \$41,932,881.00 and to appropriate 25% of the budget at the beginning of each quarter so that the Board can assess the receipt of revenues.

STAFF RECOMMENDATION: Appropriate by consent \$10,483,220.00 (4th Quarter) to the FY 2021 County Budget.

Department: Board of Supervisors, Administration

7. [21-1965](#)

Purchasing Manual - Section 5 Surplus Property "Proposed" Revisions

Review the suggested changes from John Spencer, Purchasing Agent, to amend the County's Purchasing Operating Manual - Section 5, Surplus Property to include the following language:

1 - Outlines a process whereby the Board of Supervisors votes to officially surplus obsolete or unusable assets before turning them over to the Purchasing Agent for disposal.

2 - Adds language giving the Purchasing Agent permission to offer an asset free-of-charge to other localities, regional entities or non-profits after three attempts to sell the asset on GovDeals. Also adds that asset may be trashed or recycled as well.

3 - Adds language that enables Board members, employees and others associated with Appomattox County to bid on County property being auctioned on GovDeals since that auction site is equally open to all members of the public.

STAFF RECOMMENDATION: Approve the addition to the County Purchasing Manual as presented by John, Spencer, Purchasing Agent.

Department: Board of Supervisors, Administration

Documents: [Section 5 Surplus Property.pdf](#)

8. [21-1966](#)

Property Requested for Surplus

The Purchasing Agent has attached for your review a list of items to be declared as surplus by the Board of Supervisors. These items will be sold on GovDeals by the Purchasing Agent and proceeds from the sale of these items will be deposited into the County's General Fund for future use.

STAFF RECOMMENDATION: Accept the Purchasing Agent's list of surplus items and authorize sale.

Department: Board of Supervisors, Administration

Documents: [Property Requested for Surplus.pdf](#)

9. [21-1958](#)

Community Development Refund Request

Mr. Lonnie Hamlett, Building Official is requesting the Board's approval to refund Mr. Phillip Pettet \$1,064.10 for building permit #210027. Due to the continuing rise in the cost of building materials, Mr. Pettet has decided to purchase a home rather than construct a new one.

STAFF RECOMMENDATION: Approve refund and transfer \$1,064.10 from the General Fund and supplement to 1101-5804 Operating Reserve.

Department: Board of Supervisors, Administration

10. [21-1964](#)

Schedule Public Hearing-RZ210144-Viper Investments, LLC

Please authorize staff to schedule a public hearing for Monday, May 17, 2021 at 7:00 p.m. to receive comments on a proposed rezoning by Viper Investments, LLC. The petitioner proposes to rezone approximately 3.08 acres located on Richmond Highway in the Spout Spring area from R-1, Low-Density Residential Zoning District to a B-1, General Commercial Zoning District in order to utilize the property for commercial offices. The Planning Commission heard the petition at its April meeting and voted to recommend approval of the petition (6-0, Conner abstained). Prior to your consideration of the petition, a public hearing must be held.

Staff Recommendation: Authorize staff to schedule and advertise a Public Hearing for Monday, May 17, 2021 at 7:00 pm to receive comments on the proposed rezoning petition.

Department: Board of Supervisors, Administration

11. [21-1963](#)

Schedule Public Hearing-Amendment to Comprehensive Plan, Growth Management Section

Please authorize staff to schedule and advertise a Public Hearing for Monday, May 17, 2021 at 7:00 pm to receive comments on a proposed amendment to the Growth Management section of the Comprehensive Plan. The Planning Commission received a request to amend the Future Land Use Map in order for a citizen to develop their property for use as a utility scale solar farm. Currently, a portion of the property in question is in an area designated as a "Rural Transition Area". The request is to amend the designation in this area to a "Commercial Area", matching the designation for the front portion that adjoins Richmond Highway. Per Section 15.2-2232 of the Code of Virginia, utility scale solar projects must be reviewed by the Planning Commission and found to be in substantial accord with the localities Comprehensive Plan. Without this change, the proposed project would not meet this standard. The Planning Commission met in April and voted 4-3 (Almond, Conner, Trent dissenting) to recommend approval of the amendment to change the Future Land Use Map in the Growth Management section of the Comprehensive Plan, as requested. Prior to your consideration of the amendment at your May regular meeting, a public hearing must be held.

Staff Recommendation: Authorize staff to schedule and advertise a Public Hearing for Monday, May 17, 2021 at 7:00 pm to receive comments on the proposed Comprehensive Plan amendment.

Department: Board of Supervisors, Administration

12. [21-1959](#)

School Renovation Proposal

The Board of Supervisors and the School Board held a joint meeting on Monday, April 12, 2021 to participate in a high school renovation project. See attached letter from Dr. Annette Bennett, Division Superintendent.

Department: Board of Supervisors, Administration

Documents: [Letter from Dr. Bennett.pdf](#)

13. [21-1967](#)

FY 20 Audit Request - School CIP

Per an agreement between the School Board and Board of Supervisors, the School's end of year local contribution savings will be transferred to the School Capital Improvement Fund after the official audit is performed and reported to the Board of Supervisors. The amount of year end savings, verified by the FY20 Audit, is \$425,980.

STAFF RECOMMENDATION: Staff requests the Board's consideration and approval to re-appropriate the FY20 end of year local fund savings to the School Capital Improvement fund in the amount of \$425,980.

14. [21-1961](#)

Department: Board of Supervisors, Administration

School Appropriation Request

The Board requested that this item be tabled to the April meeting. Dr. Bennett is requesting an additional \$397,595 of local funds be appropriated to the current FY 21 School Operating budget. (request is attached for your consideration).

Department: Board of Supervisors, Administration

Documents: [School Supplemental Appropriation Request.pdf](#)

15. [21-1969](#)

Town/County Joint Meeting

On behalf of the Board of Supervisors, Mr. Carter delivered a letter of request to hold a joint meeting, addressed to Mayor Conner, to the Town Office on February 5, 2021. Staff received a response from Mayor Conner on March 18, 2021, requesting the Board's submission of an invitation of suggested dates, including a detailed agenda, to meet. Mayor Conner communicated that he will consult with the Council to determine whether or not the invitation is accepted.

STAFF RECOMMENDATION: Please determine how you would like to proceed.

16. [21-1947](#)

Department: Board of Supervisors, Administration

Carver-Price Legacy Museum Lease

This item was tabled at the March meeting and requested to be placed on the April agenda requesting staff to obtain additional information prior to final action of the Board. (Responses are indicated in "**BOLD**" beside each requested item).

"At the February 16, 2021 Board of Supervisors meeting, Ms. Janice Marston, Ms. Annie Trent and other members of the Carver-Price Legacy Museum Board appeared to request the following:

1) Extension of the current lease of 5 years to 25 years and change the name on the current lessee from Carver-Price Alumni Association to the Carver-Price Legacy Museum. **(At the February meeting, it was suggested that the Board consider "gifting" to the Carver-Price Legacy Museum, the historical portion of the Carver-Price Elementary school which now houses the Carver-Price museum and is the Rosenwald property.)**

a. Since that time, staff received a request from Ms. Ora McCoy requesting the Board's consideration to lease the property for 25 years, with the right of the Board of Supervisors to note progress and revise the lease, if necessary, to include the Rosenwald section of the Carver-Price building and the front rooms which faces Confederate Blvd.

b. A second lease be granted for the auditorium and permission to proceed with the grant project which has been set forth through General Assembly funding for 2021.

c. Clarification of how common areas currently in use in the auditorium area, including entry ways and restrooms might be designated and used as shared spaces.

d. Permissions to apply for grants to update the current museum, auditorium, collections and spaces within the museum with the goal of offering the community a tourist and educational site which will be a state-of-the-art African-American legacy".

2) Approval for the Carver-Price Legacy Museum to be placed on the National Registry of Historical Places. Requested an approval letter from the Board of Supervisors stating that there is no objection to the building and assets being placed on the National Registry of Historical Places. **(At the March meeting, the Board requested staff to research how placing the entire school building on the National Registry would impact future development, renovations, or demolition to the building. Staff forwarded Mr. Pulice's response to the Board on March 30th).**

3) A letter of support from the Board to apply and use grant funds to preserve the collection of artifacts, improve the architectural status of the building and perform interior structure repairs. **(Staff is waiting for direction from the Board of Supervisors relative to the footprint for the National Registry).**

Note: Since the February meeting, the County Administrator met with Museum Board representation regarding lease amendments and additional requests. A copy of the amended request is attached.

Department: Board of Supervisors, Administration
Documents: [Carver Price Legacy Museum \(2\).pdf](#)

COMMITTEE APPOINTMENTS

17. [21-1946](#) Board of Zoning Appeals Appointment

Please provide recommendations to the Judge for an appointment to the Board of Zoning Appeals to fill the unexpired term ending June 30, 2022 of Mr. James Cheatham who passed away in January, 2021.

STAFF RECOMMENDATION: Provide recommendations to the Judge for BZA appointment to fill the unexpired term of James Cheatham.

Department: Board of Supervisors, Administration

18. [21-1968](#)

Library Board Appointment

The Library Board notified staff of the unfortunate passing of the Library Board's Chair, Pamela Judy, on March 28, 2021. Please see the attached email from Diana Harvey, Library Director, with a suggestion for appointment to the Library Board to fill Ms. Judy's unexpired term.

STAFF RECOMMENDATION: Appointment an individual to fill the unexpired Library Board term of Pamela Judy, ending June 30, 2021.

Department: Board of Supervisors, Administration

Documents: [Library Board Appointment.pdf](#)

CONSENT AGENDA

The Consent Agenda includes approval of all Bills, Minutes, Supplemental Appropriations, Line Item Transfers, and Fund Transfers. Any item on the Consent Agenda shall be removed from the Consent Agenda at the request of any Board member prior to the vote on the Consent Agenda. Items removed from the Consent Agenda shall be considered by the Board individually in order in which they were removed from the Consent Agenda immediately following consideration of the Consent Agenda.

19. [21-1932](#)

Invoices Submitted for Payment

Please review the attached invoices and approve for payment:

April 5, 2021	\$39,263.35
April 16, 2021 - CSA	\$198,018.52
April 19, 2021	\$245,180.71
TOTAL:	\$482,462.58

STAFF RECOMMENDATION: Please review and consider approval of the attached invoices for payment.

Department: Board of Supervisors, Administration

Documents: [Invoices Submitted For Payment.pdf](#)

20. [21-1933](#)

Minutes

Please review the following DRAFT minutes for approval:

March 15, 2021 Regular Board of Supervisors Meeting

March 23, 2021 Board of Supervisors Budget Work Session

March 29, 2021 Board of Supervisors Budget Work Session

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- Department: Board of Supervisors, Administration
Documents: [March 15, 2021 BOS Meeting Minutes.pdf](#), [March 23, 2021 BOS Work Session Minutes.pdf](#), [March 29, 2021 BOS Work Session Minutes.pdf](#)
21. [21-1942](#) **Courthouse Security Fund**
Please transfer by consent **\$4,869.99** from the Courthouse Security Fund and appropriate to **3102-1006** Courthouse Security Position.
STAFF RECOMMENDATION: Transfer by consent \$4,869.99 from the Courthouse Security Fund and appropriate to 3102-1006 Courthouse Security Position. No new local funds.
Department: Board of Supervisors, Administration
22. [21-1943](#) **CARES Business Stimulus Reimbursement**
Please transfer by consent **\$1,518.97** from line item **1101-5815** CARES Business Stimulus and appropriate to line item **1201-5401** Office Supplies.
STAFF RECOMMENDATION: Transfer by consent \$1,518.97 from 1101-5815 and appropriate to 1201-5401. Note: The Business Stimulus line item had a balance of \$1,518.97 for office supplies that were purchased for the Business Gift Card Program and charged to the County Admin Department.
Department: Board of Supervisors, Administration
23. [21-1957](#) **Circuit Court - Law Library Fund**
Please transfer by consent from the Law Library Fund to the General Fund and supplement to the following:
2101-5804 Law Library **\$6,270.35**
RE: Purchase of law books by the Circuit Court Clerk for the Law Library.
STAFF RECOMMENDATION: No new local funds are required.
Department: Board of Supervisors, Administration
24. [21-1952](#) **Wireless Grant Fund Transfer**
Please transfer by consent **\$23,290.40** from the Wireless Grant Fund and supplement to **3606-7003** Communication Equipment. Mr. Wingfield requested FY22 funding for ESI Interface implementation and services to support Next Generation 911. The Board suggested that the annual Wireless Grant Funds be utilized for this expenditure.
RE: Applied Digital Solutions, Inc., \$23,290.40
25. [21-1951](#) **County Administration**
Department: Board of Supervisors, Administration
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Please supplement by consent and appropriate the following:

1201-5401 Office Supplies **\$2,500.92**

RE: Reimbursement from Staples for overpayment of office supplies.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

26. [21-1962](#)

Registrar Postage Reimbursement

Please supplement by consent and appropriate the following:

1302-5201 Postage **\$564.30**

RE: Reimbursement from the State for absentee voting postage.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

27. [21-1941](#)

Sheriff's Department

Please supplement by consent and appropriate the following:

3102-1002 Overtime \$490.44

3102-5401 Office Supplies \$480.86

3102-5408 Vehicle Equip/Gas Supplies \$1,260.75

TOTAL: \$2,232.05

RE: Reimbursement from School Board for security performed at High School basketball games (\$490.44); Reimbursement from County of Bedford for Internet Crimes Against Children equipment purchased (\$480.86); Reimbursement from VACORP for repairs to a 2020 Dodge Durango (\$1,260.75).

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

28. [21-1940](#)

J. Robert Jamerson Memorial Library

Please supplement by consent and appropriate the following:

7301-5411 Books \$359.84

7301-5401 Office Supplies \$466.25

7301-5201 Postage \$20.00

TOTAL: \$846.09

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

29. [21-1944](#)

Public Utilities - Waterline

Please supplement by consent and appropriate the following:

082-1800-5898 Water (Wholesale) \$22,443.57

082-1800-5101	Electric Services	\$1,086.10
082-1800-5203	Telecommunications	\$110.05
TOTAL:		\$23,639.72

RE: Reimbursement from the Town of Appomattox for February, 2021 & March, 2021 waterline expenses.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

30. [21-1950](#)

Department of Social Services

Please supplement by consent and appropriate the following:

5301-2002	VRS	\$11,502.33
5301-2006	Group Life	\$843.84
5301-2002	ICMA-RC	\$1,289.30
TOTAL:		\$13,635.47

RE: Reimbursement from DSS for March, 2021 payroll deductions.

STAFF RECOMMENDATION: No new local funds are required.

Department: Board of Supervisors, Administration

ITEMS REMOVED FROM CONSENT

ATTORNEY'S REPORT

ADMINISTRATOR'S REPORT

REPORTS AND INFORMATIONAL ITEMS

31. [21-1956](#)

Prince Edward County - 2232 Review/Special Use Permits

Attached for your review is a letter from Mr. Robert Love, Director of Planning and Community Development for Prince Edward County. Per §15.2-2204 (C) of the Code of Virginia (1950), written notification is being provided for a 2232 Review concerning a potential community solar facility and for two Special Use Permit applications as listed in the attached public notice which involves a parcel of land that is within one-half mile of the Appomattox County boundary line.

Department: Board of Supervisors, Administration

Documents: [Prince Edward County 2232 Review.pdf](#)

32. [21-1953](#)

Delinquent Tax Status Report - Sands Anderson

Attached for your review is the Delinquent Tax Status Report for March, 2021 from Sands Anderson.

Department: Board of Supervisors, Administration

Documents: [Sands Anderson Delinquent Tax Status Report.pdf](#)

33. [21-1970](#)

VACo Region 4 & 10 Virtual Meeting

Attached for your review is a invitation to join the VACo Regions 4 & 10 virtual meeting on Tuesday, May 11, 2021 from 1:00 p.m. to 3:00 p.m.

Department: Board of Supervisors, Administration

Documents: [VACo Regions 4 & 10 Virtual Meeting.pdf](#)

34. [21-1936](#)

Virginia Association of Counties

Attached for your review is a letter from the Virginia Association of Counties to Senator McClellan concerning the Commission on School Construction and Modernization.

Department: Board of Supervisors, Administration

Documents: [Virginia Association of Counties.pdf](#)

35. [21-1934](#)

School - February & March 2021 Financial Reports

Attached for your review are the February and March, 2021 month-end financial reports from Dr. Bennett, Division Superintendent and Bruce McMillan, Director of Finance.

Department: Board of Supervisors, Administration

Documents: [School February 2021 Financial Report.pdf](#), [School March 2021 Financial Report.pdf](#)

36. [21-1935](#)

Robert E. Lee Soil & Water Conservation District

Attached for your review is the Robert E. Lee Soil & Water Conservation District Board of Directors November 19, 2020 meeting minutes.

Department: Board of Supervisors, Administration

Documents: [Robert E. Lee Soil & Water Conservation District.pdf](#)

37. [21-1949](#)

Invitation from the Piedmont Area Veterans Council

The Piedmont Area Veterans Council will be having a dedication ceremony for the newest section in the Trinity Memorial Garden that will honor Veterans and First Responders on Flag Day, June 14th at 10:00 a.m.

Department: Board of Supervisors, Administration

SUPERVISOR CONCERNS

This time is for individual Board members to share information with other members of the Board and the public. Items presented under this heading requiring action will be for a future meeting agenda or to request additional information from staff members. No item presented under this heading shall be acted upon at this meeting without the unanimous consensus of the Board.

CLOSED SESSION

UPCOMING MEETINGS

Monday, May 17, 2021 @ 6:30 PM

Regular Scheduled Meeting

Board of Supervisors Meeting Room
171 Price Lane, Appomattox, Virginia

ADJOURNMENT